

OFFICE OF THE BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Date _____
Quotation No. _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

Procurement Officer

ITEM NO	ITEM & DESCRIPTION	QTY.	UNIT	UNIT COST	UNIT PRICE
1.)	FOOD (AM/PM SNACKS AND LUNCH FOR 5 DAYS)				
	Inclusions:				
	Day-1 - AM SNACKS: Sandwich, Soda Drink,	30	pax		
	LUNCH - Pork/Chicken Dish, Soup, Rice, Drinks				
	PM SNACKS - Buns and Soda Drink				
	Day-2 - AM SNACKS: Soup, Bread, Soda Drink,	30	pax		
	LUNCH - Fish/Pork Dish, Soup, Rice, Drinks				
	PM SNACKS - Sandwich and Soda Drink				
	Day-3 - AM SNACKS: Soup, Bread, Soda Drink,	30	pax		
	LUNCH - Beef/Chicken, Soup, Rice, Drinks				
	PM SNACKS - Sandwich and Soda Drink				
	Day-4 - AM SNACKS: Soup, Bread, Soda Drink,	30	pax		
	LUNCH - Fish/Pork Dish, Soup, Rice, Drinks				
	PM SNACKS - Sandwich and Soda Drink				
	Day-5 - AM SNACKS: Sandwich, Soda Drink,	30	pax		
	LUNCH - Pork/Chicken Dish, Soup, Rice, Drinks				
	PM SNACKS - Buns and Soda Drink				

Brand Model: _____
Delivery Period: _____
Warranty: _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Printed Name/Signature

Tel No./Celphone No.
E-mail Address

Date

Procurement Officer